



766 Industrial Court  
 Bloomfield Hills, MI 48302  
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## Preventive Maintenance Program

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Telephone Home \_\_\_\_\_ Work \_\_\_\_\_ Zip Code \_\_\_\_\_

### Heating: (Major)

- \*Check Thermostat
- \*Check Safety & Fan Controls
- \*Check & Adjust Fan Belt
- \*Check for Gas Leaks
- \*Check Venting
- Clean Humidifier, Change Pad
- \*Check Complete Cycle of Furnace

- Inspect Blower Assembly
- Remove & Clean Burners
- Clean & Inspect Heat Exchanger
- Clean & Adjust Pilot Assembly
- Adjust Burners for Efficiency
- \*Change Disposable Filter or Clean Electronic Air Cleaner (Media Filter Replaced Once a Year)

### Cooling: (Major)

- \*Check Thermostat
- \*Check Safety Switch & Wiring
- \*Check Suction & High Pressure
- \*Check Evaporator Coil Temperature Drop
- \*Check Compressor Amperage
- Shut Down Humidifier, drain if applicable
- \*Check Complete Cycle of Air Conditioner

- \*Adjust Motor Pulley
- \*Check Lineset Armflex
- \*Clean Condenser Coil
- Oil Condenser Fan Motor
- \*Clean Coil Drain Line
- \*Change Disposable Filter or Clean Electronic Air Cleaner



### \*Done during minor heating and cooling trips with a 4 time a year PMP

Schedules may vary pending weather conditions. Routine maintenance is scheduled Mon-Fri 8-5 P.M. If emergency service is required during our premium hours (evenings, weekends, holidays) you are quoted at our overtime rates, with our special **PMP** discounts.

Major Heating \_\_\_\_\_ \*Minor Heating \_\_\_\_\_ Major Cooling \_\_\_\_\_ \*Minor Cooling \_\_\_\_\_

Equipment covered under this contract

_____ Furnace	_____ Electronic Air Cleaner
_____ Air Conditioner	_____ Media Air Filter (I.E.: Dynamic)
_____ Boiler	_____ Power Humidifier (Pad Type)

As a result of you being our Customer and participating in this annual Preventive Maintenance Program<sup>TM</sup> with us, you will have the following benefits:

- Preferred Customer Status
- Extended Equipment Life
- Lower Operating Cost All Season
- Maximum System Performance
- 15% Discount on Parts and Labor

Terms of this agreement are for the above mentioned equipment and scheduled trips. NOTE \*Prices are subject to change upon inspection of equipment. The price for this agreement is \$\_\_\_\_\_ for \_\_\_\_\_ Trips per year.

Unless we advise you to the contrary, we agree to renew this program on the anniversary date. **We offer 2 or 3 year programs.** Ask about discounts. (Custom Program Available).

Repairs required to your system will be called to your attention. The necessary labor and parts to complete the repairs will be scheduled when convenient with you and billed separately.

### Maintenance program must be paid in full before honored.

If you desire coverage on additional equipment not listed or have any questions regarding this policy, please feel to call us.

Proposed by: \_\_\_\_\_ Accepted By: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

24 Hour Emergency Service

**SUN'S SERVICE DOESN'T COST...IT PAYS!**

Radio Dispatched Trucks